

**~ Moreland Preschool ~**

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**~ Parent Handbook ~**

**Table of Contents**

1.	Philosophy and Learning Activities	3
2.	Moreland Preschool	4
	• Administration	
	• Classrooms	
	• Hours of Operation	
3.	Policies and Procedures	5
	• Daily Attendance	
	• Absences	
	• Morning Screening for Illness	
	• Emergency Medical and Dental	6
	• Medication and Illness	
	• Immunizations	
	• Nutrition	
	• Clothing	7
	• Share and Tell	
	• Birthday Celebration	
	• Field Trips	
	• Mandated Reporting	8
	• Voluntary Withdrawal	
	• Involuntary Withdrawal	
5.	Tuition, Fees and Payment Plan	9
6.	Discipline Policy and Guidelines	10
7.	Disaster Preparedness	11
8.	Safety Procedures for Parents	12
9.	Preschool Daily Schedules	13
10.	Jr. Kindergarten Daily Schedule	14
12.	Payment schedule	15
13.	Talent Release	16
14.	Statement of Agreement	17

## ~ Philosophy ~

The primary goal of the Moreland Preschool is to give your child a head start on his/her path as a creative life-long learner. We provide a caring and safe learning environment for children. By providing multiple opportunities for meaningful learning experiences we encourage the child's natural sense of wonder and curiosity. It is an ideal place for children to grow, learn, socialize and have fun!

Our early childhood curriculum fosters positive experiences and encourages growth in the areas of physical, social, emotional and intellectual development. Recognizing that each child develops at his/her own pace, we provide individualized activities to challenge and stimulate learning in a creative and nurturing environment.

- *Physical Development* includes fine and gross motor development, personal hygiene, nutrition, safety, music and movement.
- *Social and Emotional Development* includes building self-esteem, social interaction, self-control, conflict resolution, self-help skills and an appreciation of diversity and tolerance.
- *Intellectual Development* includes an introduction to the concepts of early literacy and mathematics, speech and language, music, creative hands-on experiences and kindergarten readiness.

## ~ Learning Activities ~

Children learn and grow one step at a time through a wide array of meaningful experiences. We offer a variety of classroom learning experiences and activities through the use of age-appropriate pre-Kindergarten curriculum.

### **Art and Music**

- Develop hand and eye coordination
- Create movement to music
- Draw, paint and glue with design
- Explore and experiment with color and texture
- Learn songs and sing along

### **Reading and Language Arts**

- Increase communication skills
- Explore stories and literature
- Share thoughts and ideas
- Develop an awareness of print
- Early phonemic awareness

### **Math and Science**

- Problem solve
- Create patterns
- Work with Colors
- Discover similarities and differences
- Explore the concepts of quantity, size and shape

### **Playing in a Group Setting**

- Share with peers and take turns
- Develop gross motor skills and coordination
- Learn to share ideas
- Follow directions
- Organize information
- Make choices and understand consequences

~ Moreland Preschool ~

The Moreland Preschool admits students of any race, color, religion, gender, nationality and/or ethnic origin. The preschool does not discriminate on the basis of race, color, religion, disability, gender, or nationality and/or ethnic origin in the administration of its educational policies, admissions policies, or other school-administered programs.

**Administration:**

The Moreland Preschool operates with a highly trained and professional staff. Our staff includes a school principal, three teachers and three aides. Parents are encouraged to speak with their child’s teacher regarding the child’s progress; however specific concerns should be addressed through a scheduled parent-teacher conference. Parents’ ideas and participation serves to enhance their child’s learning experience.

**Classrooms:**

Preschool – The Preschool Program is available to children who are 3+ years old as of the first day of school of the enrolled school year. Children turning 3.0 after that date may enroll on their third birthday or thereafter. All children must be potty-trained.

Junior Kindergarten – The Junior Kindergarten class is available to children who are 4+ years-old and who will either enter Kindergarten the following school year or who meet the age requirements to begin Kindergarten in the current year, but would benefit from one additional year in a smaller school environment. Children in this program must be potty-trained.

**Hours of Operation:**

<u>Preschool Program</u>	<u>A.M. Class</u>
T TH	8:30 a.m. – 11:30 a.m.
MWF	8:30 a.m. – 11:30 a.m.
M – F	8:30 a.m. – 11:30 a.m.

<u>Preschool Program</u>	<u>P. M. Class</u>
MW	12:00 noon – 3:00 p.m.
MWF	12:00 noon – 3:00 p.m.

<u>Junior Kindergarten Program</u>	
T TH	8:30 a.m. – 1:30 p.m.
MWF	8:30 a.m. – 1:30 p.m.
M – F	8:30 a.m. – 1:30 p.m.

All Moreland Preschool classes follow the school calendar as adopted by the Moreland School Board of Trustees.

## ~ Policies and Procedures ~

### **Daily Attendance:**

All parents must sign their child IN and OUT, with their full legal signature and the time, on the posted record sheet, each time their child arrives or leaves. This is required by the state licensing agency, is state law, and is a safety matter, as this is the only record we have that the child is present at school. We use this to take roll periodically, especially during fire and emergency drills. Children are released only to their parent or guardian unless the parent or guardian authorizes someone else (in writing), over the age of 18, to pick up their child by completing the appropriate Moreland Preschool emergency form ahead of time.

Never drop your child off and allow him/her to walk in alone. See that he/she arrives safely in the appropriate classroom by leaving him or her with the teacher or the teacher aide. A child should never be left alone in an empty classroom.

Please arrive to pick up your child at the specified ending time per the child's class schedule. Parents that are late picking up their child will be charged a dollar a minute for every minute past dismissal time.

In the event that a parent or designated adult arrives to pick up a child, while under the influence of drugs or alcohol, the child will not be released to the parent or designated adult. Other arrangements will be made for the child's safe transport. If necessary, the police will be contacted.

### **Absences:**

If your child will be absent on any given day, please notify the school by 8:00 a.m. of that day.

### **Morning Screening for Illness:**

An informal health inspection will be made each morning for every child. A staff member will observe your child for signs of illness. Children will be checked before the parent signs the child in for the day. If your child shows signs of illness, he/she will not be accepted into the program that day. This is in compliance with California State Licensing Regulations and the California Health and Safety Code. If your child is absent for five (5) consecutive days, a note from the doctor will be required to readmit the child for care.

School is a place for healthy children. Your child should remain home if he/she has a contagious disease or if the following symptoms are present:

- A fever (even low grade) in the last 24 hours
- Vomiting or diarrhea
- Deep/persistent cough or sore throat
- Thick yellow or green nasal discharge
- Ear drainage or soreness
- Pale or flushed skin tone
- Red or watery eyes – conjunctivitis
- Contagious skin rash
- Open sore – as with chicken pox
- Lice – children must be appropriately treated and nit free for readmission
- Any contagious disease

If your child goes home with any of the listed symptoms during the school day, he/she cannot return to school the following day.

**\* All children must be symptom-free for a full 24 hours before returning to the preschool.**

Should these symptoms develop during the day, you will be notified to pick up your child immediately. If necessary, your child will be isolated from the other children until you arrive.

### **Emergency, Medical, and Dental Procedures:**

In case of an emergency we will always try to contact you or a designated person listed on your child's emergency form. In a serious situation, we will call 911 and notify you as soon as we are able.

Please keep all emergency numbers, class schedules, addresses and telephone numbers in your child's file up-to-date. We cannot notify you if we do not have your current information.

### **Medication and Illness:**

Please remember that school is a place for healthy children. Children who exhibit any of the symptoms listed on the previous page must remain home until they are symptom-free for at least 24 hours without the aid of medication. If a child has been prescribed medication, parents should strongly consider keeping the child home until he/she is healthy.

In the event that a child at Moreland Preschool needs a dose of medication during the school day, a parent, guardian or designated adult will need to come to school and administer the medication. Many medications are now available in twice-a-day formulations that eliminate the need to administer medication during the limited school hours of the program.

Please do **not** put any throat lozenges, over-the-counter medication or vitamins in your child's snack or lunch box.

### **Immunizations**

Evidence of the following immunizations must be presented prior to your child's first day of enrollment. Additionally, Community Care Licensing requires a copy of these records be kept on file in our office.

- DTP – Diphtheria, Tetanus, Pertussis
- MMR – Measles, Mumps, Rubella, Polio
- HIB – Meningitis Vaccine
- TB Test – Tuberculosis
- Hepatitis B
- Varicella
- A signed physician's report form

### **Nutrition:**

A morning snack will be provided for **all** children enrolled in the Moreland preschool. For children enrolled in the junior kindergarten class, please send a nutritious lunch and juice, in a lunchbox, clearly labeled with your child's name. Examples of nutritious lunch box items may include sandwiches, fruit, crackers, cheese or yogurt. The use of a cool pack in the child's lunchbox is encouraged.

Please inform the center, in writing, of any food restrictions and/or allergies. Our staff will work with you to ensure your child does not have any food which is unsafe for him/her.

**Clothing:**

Children need to be sent to school in clothes that they are not afraid to get dirty. If they are concerned about getting their clothes dirty, their choice of activity in the classroom and on the playground is severely limited. If a child does show concern about a spot on his/her clothes, we assure him/her that it will come out in the wash. As you know, the children use paint, chalk and other materials, as well as play on the grass and engage in other activities that might cause stains.

We suggest that parents do not call attention to cleanliness, or lack thereof, when they greet their children at the end of the school day. Many times children are not aware that they are less than tidy and calling attention to it may make the child feel guilty, taking away some of their joy of the day.

\* In the event your child spills his/her juice or has an accident, please provide an extra set of clothing for your child to leave at school. Please place the clothing inside a zip-lock bag and label the bag with the child's name.

Please have children wear shoes with rubber or crepe soles to avoid slipping. For safety purposes children should not wear thongs, sandals or slippers to school. Children should wear closed-toe shoes so that their feet are protected when they run and play outside.

**Share & Tell:**

With the exception of special sharing days, do not send toys or other items to school with your child. The item may be lost or broken and sometimes can be the source of disputes. In some classes, each child is assigned a special sharing day during the week. Our preschoolers will use the "ME" bag to bring their share items to school. All other children should bring the share item in a bag labeled with the child's name. No toy weapons of any nature are allowed at any time.

**Birthday Celebrations:**

If your child would like to extend birthday party invitations to classmates, the invitations should be sent through the mail. Please do not hand out invitations at school.

Please notify the classroom teacher, in advance, if you wish to celebrate your child's birthday at school. Party treats should not be sticky and should have little or no food coloring, sugar or chocolate. Small portions are appropriate and nutritional treats may include popcorn, strawberries, mini muffins, raisins, apple and/or orange slices. Individual juice boxes and a party favor are also enjoyable in lieu of sugar based treats. Food items brought in for celebrations must be store bought.

**Field Trips:**

The teachers and/or school principal will give advance notice and detailed information should the class participate in a field trip. All parents are required to sign for permission/denial of their child to attend field trips. Should a trip require bus services, parents will sign an additional permission slip for these trips as they occur. No Moreland Preschool staff will drive children in their personal vehicle. We do not permit children who are not enrolled in our program to participate in field trips.

### **Mandated Reporting:**

According to the laws of the State of California, all members of childcare institutions are mandated reporters of suspected or obvious abuse. This abuse can be in any form: physical, verbal, an unusual injury, or a case of neglect. All Moreland Preschool staff are trained regarding the mandated reporting laws.

The Department of Social Services personnel and/or law enforcement officers have the right to speak with children and/or interview staff without prior consent. The Department also has the right to inspect or audit child care records and to observe the physical condition of children, including conditions that may indicate abuse and/or neglect, without prior consent. The Department takes the responsibility of notifying parents.

### **Voluntary Withdrawal:**

Families are required to give a two week written notice if they wish to make changes to the scheduled dates of attendance or withdraw their child from the Moreland Preschool. If tuition was paid in full at the time of enrollment, a pro-rated amount will be reimbursed, minus the 5% discount within 30 school days. If you withdraw your child during the school year you will forfeit your space and be placed at the end of the wait list. If a space should become available and you wish to re-enroll your child, a \$100 non-refundable fee and the completion a new registration packet is required.

### **Involuntary Withdrawal:**

Children may be dismissed from the preschool for the following reasons:

- The child's needs cannot be met at the school
- The child's behavior continually disrupts the rest of the class
- Parents do not adhere to school policies, including but not limited to:
  - tuition is paid late and/or returned checks
  - students repeatedly arrive late
  - students are not picked up on time
  - the sign in and sign out policies are not adhered to

In the event a child is involuntarily withdrawn from the program, the unused portion of the current month's tuition will be refunded within 30 school days. Late fees will be assessed as outlined in Tuition, Fees, and Payment Plan.

**~ Tuition, Fees & Payment Plan ~**

To ensure the highest level of quality in our programs, we limit our enrollment to a ratio of 9:1. There are no deductions, credits or refunds due to holidays or absences. The Moreland Preschool will provide a 30-day written notice of any changes to our tuition and/or payment plan.

**Tuition:**    Preschool Program

T TH 8:30 a.m. – 11:30 a.m or MW 12:00 – 3:00 p.m. .\$.2,900 /school year or \$323/mo  
MWF 8:30 a.m. – 11:30 a.m. or 12:00 –3:00 p.m. . . . . \$4,150 /school year or \$461/mo  
M – F 8:30 a.m. – 11:30 a.m. . . . . \$5,100 /school year or \$567/mo

Junior Kindergarten Program

T TH 8:30 a.m. – 1:30 p.m. . . . . \$3,500 /school year or \$389/mo  
MWF 8:30 a.m. – 1:30 p.m. . . . . \$5,000 /school year or \$556/mo  
M – F 8:30 a.m. – 1:30 p.m. . . . . \$5,950 /school year or \$661/mo

- Tuition includes consumable materials and morning snack for all enrolled children .

**Payment Options:**

Option #1: Tuition paid in full (due September 1) minus a 5% discount.  
Option #2: Tuition paid in nine (9) equal payments September 1 – May 1.

**Registration Fee:**

A non-refundable fee of \$100 is due upon registration of each school year.

**Sibling Discount:**

A 15% sibling discount is available for the 2<sup>nd</sup> child or the lesser of the two tuitions, (whichever is less) as long as both siblings are enrolled in the preschool program.

**Late Pick-up Fee:**

There is a 5-minute grace period (past dismissal time) after which parent will be charged \$1.00 per minute. Late fees must be collected at the time of pick-up or before your child’s next scheduled day of attendance. If payment is not received in full, your child will not be able to attend. Repeated late fees may result in an involuntary withdrawal.

**Tuition Payment:**

Tuition is due on the first day of each month beginning in September and through May. A \$50 late fee will be assessed after 5 business days and if payment is not made by the 6<sup>th</sup> day of each month, an involuntary withdrawal will take place. Children may not return to the program until accounts are paid in full. Please make checks (no cash, please) payable to Moreland School District, Preschool Program. If a check is returned, parent will be charged a \$20 service fee and a \$50 late fee and will be asked to make all future payments by money order or cashier’s check.

**Supplementary Services:**

Moreland Preschool does not offer supplementary services or outside consultants.

## ~ Discipline Policy and Guidelines ~

Moreland Preschool does not allow physical or emotional punishment. Our emphasis is on redirection and helping children develop positive methods of problem solving.

We adhere to three primary rules, which will keep the Moreland Preschool a safe and secure environment for all children.

- *Respect ourselves.*
- *Respect others.*
- *Respect our school.*

Our primary goal is to promote self-esteem and appropriate forms of self-expression by allowing the children to make choices and to learn that actions lead to consequences. Children are encouraged to problem solve and if necessary they can take the time to cool off and calm down. The following guidelines are used to facilitate the process.

*Actions & Consequences* – Children learn from the consequences of their behavior and choices. Understanding mistakes and accidents is a learning process. It may be appropriate for the teacher to discuss, with the child and/or children involved, what happened and why it happened and in some situations it may require the teacher to positively direct the child to a logical consequence. For example, washing crayon marks off of the table or wall. This approach helps children become more responsible for their own actions.

*Problem Solving* – Through problem solving, children develop a sense of responsibility for their own actions. Children may need teacher assistance to think of mutually agreeable choices, which in turn helps the child to understand the needs of others while strengthening their decision-making skills. Children are encouraged to “use their words” and to make good choices.

*Cool & Calm* – A few minutes of time to “cool off” and “calm down” provides the child with an opportunity to reset his/her internal thermostat. The child is given the time he/she needs to once again be able to participate in the classroom in a positive manner. If needed the teacher may talk, soothe and comfort the child, until the child has settled comfortably. It can also be a time for the adult and child to talk about feelings and making appropriate choices.

If several attempts at positive discipline have failed and the unacceptable behavior is continuing, guidance may be provided by the school principal. Parents will be informed to enlist their participation in helping the child.

If necessary, the school principal or teacher may schedule a conference with the parents and classroom teacher to discuss further options. The Moreland Preschool reserves the right to dismiss a child if, in the opinion of the school principal, the child’s needs can no longer be met.

## ~ Disaster Preparedness ~

Each elementary school site conducts monthly safety drills. The preschool and junior kindergarten classes will participate with school staff in conducting these regularly scheduled drills.

Moreland Preschool staff will discuss and practice the drills with the children, prior to the scheduled activity, so there are no surprises. There are four types of safety drills conducted on elementary campuses:

1. *Fire Drill* – In the event of a fire drill, teachers will calmly and quietly walk students out of the classroom, in single file, to the evacuation area on the back field. Teachers will take roll to ensure that all children are present and safe. Once the all-clear signal has been given by the elementary school administrator, the students and staff will return to their classrooms.
2. *Earthquake Drill* – Earthquake drills are announced over the school’s public announcement system. Children are instructed to quietly and calmly “duck and hold” under desks and tables. The school principal will make an announcement that the “shaking” has stopped and students and staff are to vacate the buildings. Students and staff walk quietly and calmly out of the classroom, in single file, to the evacuation area on the back field. Teachers will take roll to ensure that all children are present and safe. Once the all-clear signal has been given by the elementary school administrator, the students and staff will return to their classrooms.
3. *Code Red* – Code red drills are designated as an unsafe situation on the school campus. In the event a code red alert is made, teachers lock the doors, close the blinds and maintain calm in the classroom until school administration (and/or the police department in an actual occurrence) gives the all-clear for the rooms to be evacuated. Once the all-clear signal has been given, students and staff walk quietly and calmly out of the classroom, in single file, to the evacuation area on the back field. Teachers will take roll to ensure that all children are present and safe. Once the all-clear signal has been given by the school principal, the students and staff will return to their classrooms.
4. *Code Blue* – Code blue drills are announced over the school’s public announcement system or with an outside microphone. Children are outside and after a series of bells are instructed to lay down on the ground, go to their classroom, go to the nearest building, or go to the regular drill evacuation drill site. Once the all-clear signal has been given by the school principal, the students and staff will return to their classrooms.

In the event of a fire, earthquake, or other similar disaster, the Disaster Preparedness Plan of the Moreland School District will be put into effect. A copy of the school’s Disaster Preparedness Plan is available upon request.

We maintain emergency supplies: food, water, blankets, first aid supplies and a radio. The staff is trained in CPR and knows where emergency facilities are located.

**~ Safety Procedures for Parents ~**

The safety of every child and adult is of the utmost importance in school. You may be aware that we conduct routine emergency drills in order to prepare our students and staff in what to do in case of a special need. A disaster emergency is a situation that is out of the ordinary that requires special action. This might include a fire, an earthquake, other natural disaster, or a dangerous situation in the neighborhood or nearby area requiring emergency procedures.

To keep us all safe, we follow the procedures of the drills seriously. If you are on campus, we ask that you too follow the guidelines for safety reasons:

1. If you are at the Preschool during a drill or in a real emergency, please follow the lead of our students and teachers. They have been trained for emergency situations.
2. Do not wander around the campus, enter any buildings, or stay in the play yard. Please either come to where the children are and remain with the class or wait outside on the sidewalk. If you are with the class, we ask that you refrain from talking and that you wait with your child until either we have all been released or we release your child to you.
3. Please do not try to take your child or motion for them to come to you until the child has been released to you. The children must remain with the teacher until they are released. There are specific guidelines the teacher has to follow in an emergency situation and we ask for your cooperation in helping us to be sure everyone is safe.
4. If you happen to drive onto campus during an emergency or drill, do not leave your car parked in an undesignated place where it would impede the approach of emergency vehicles.

~ **Preschool Daily Schedule** ~

8:30 – 9:15 a.m.	<b>Arrival – Activity Choices</b> Activities may include art, blocks, manipulatives, puzzles, playhouse, table games, dramatic play, cooking, movement activities and reading.
9:15 – 9:20 a.m.	<b>Clean-up Choice Activities</b>
9:20 – 9:45 a.m.	<b>Morning Circle</b> Activities may include calendar, birthdays, weather, stories, flannel board, finger plays, puppets, music, movement and theme and/or unit study.
9:45 – 10:00 a.m.	<b>Center and/or Small Group Activities</b> Activities may include cooking, art projects, writing, computer work, reading, learning centers, science experiments and math games.
10:00 – 10:05 a.m.	<b>Clean-up Center Activities</b>
10:05 – 10:15 a.m.	<b>Story Time</b>
10:15 – 10:45 a.m.	<b>Snack Time/Recess</b> (weather permitting) Activities may include riding equipment, sand and water play, painting, arts and crafts, climbing structures, large motor activities and games.
10:45 – 11:05 a.m.	<b>Center and/or Small Group Activities</b> Activities may include cooking, art projects, writing, computer work, reading, learning centers, science experiments and math games.
11:05 – 11:15 a.m.	<b>P.E.</b>
11:15 – 11:30 a.m.	<b>Closing Circle</b> Activities may include songs, literature, enrichment activities, dance and movement.

\* This is a general guideline and may be subject to change at teacher's discretion and without notice.

**~ Jr. Kindergarten Daily Schedule ~**

8:30 – 8:45 a.m.	<b>Arrival &amp; Activity Choices</b> Activities may include art, blocks, manipulatives, puzzles, playhouse, table games, dramatic play, cooking, movement activities and reading.
8:45 – 8:50 a.m.	<b>Clean-up of Choice Activities</b>
8:50 – 9:15 a.m.	<b>Morning Circle</b> Activities may include calendar, birthdays, weather, stories, flannel board, music, movement and theme and/or unit study.
9:15 – 9:40 a.m.	<b>Morning Centers and/or Group(s)</b> Activities may include cooking, art projects, writing, computer work, reading, learning centers, science experiments and math games
9:40 – 9:45 a.m.	<b>Clean-up Center Activities</b>
9:45 – 10:00 a.m.	<b>Morning Snack</b>
10:00 – 10:45 a.m.	<b>Outside Play</b> (weather permitting) Activities may include riding equipment, sand and water play, painting, arts and crafts, climbing structures, large motor activities and games
10:45 – 11:55 a.m.	<b>Morning Centers and/or Group(s)</b> Activities may include cooking, art projects, writing, computer work, reading, learning centers, science experiments and math games
11:55 – 12:00 p.m.	<b>Clean-up Center Activities</b>
12:00 – 12:30 p.m.	<b>Lunch</b> (children are asked to bring lunch from home)
12:30 – 1:00 p.m.	<b>Outside Play</b> (weather permitting) Activities may include riding equipment, sand and water play, painting, arts and crafts, climbing structures, large motor activities, games
1:00 – 1:30 p.m.	<b>Closing Circle</b> Activities may include songs, literature, enrichment activities, dance and movement.

\* This is a general guideline and may be subject to change at teacher's discretion and without notice.

~ Payment Schedule ~

<b>Month</b>	<b>Due</b>	<b>Late fee Assessed</b>	<b>Drop Date</b>
September	1 <sup>st</sup>	8 <sup>th</sup>	9 <sup>th</sup>
October	1 <sup>st</sup>	8 <sup>th</sup>	9 <sup>th</sup>
November	2 <sup>nd</sup>	9 <sup>th</sup>	10 <sup>th</sup>
December	1 <sup>st</sup>	8 <sup>th</sup>	9 <sup>th</sup>
January	4 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
February	1 <sup>st</sup>	8 <sup>th</sup>	9 <sup>th</sup>
March	1 <sup>st</sup>	8 <sup>th</sup>	9 <sup>th</sup>
April	1 <sup>st</sup>	8 <sup>th</sup>	9 <sup>th</sup>
May	3 <sup>rd</sup>	10 <sup>th</sup>	11 <sup>th</sup>

~Moreland Preschool~  
Moreland School District

Talent Release: Authorization to Reproduce Physical Likeness

I hereby expressly grant to Moreland Preschool the right to photograph my child and use the pictures, silhouette and all reproductions of physical likeness including voice recording in connection with any event sponsored by Moreland Preschool Day. This would include, but not limited to videotaping and still periodicals and local press stories including television and newspaper. I waive the right to inspect and approve such photographs, voice recordings and/or physical likeness prior to use and/or reproduction thereof.

I hereby certify and represent that I have read the foregoing and fully understand the meaning and effect thereof.

Printed name of child: \_\_\_\_\_

Printed name of parent: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please sign here if you do not wish to have your child's likeness reproduced for any reason

Printed name of child: \_\_\_\_\_

Printed name of parent: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

~Moreland Preschool~  
Moreland School District

Statement of Agreement – Parent Handbook

We/I, the undersigned, acknowledge that we have read and will adhere to the policies and procedures contained in the Moreland Preschool Parent Handbook and all other registration materials.

Printed name of child: \_\_\_\_\_

Printed name of parent: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

Printed name of parent: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_